

## **BYLAWS**

### **INTERNATIONAL SOCIETY FOR ENVIRONMENTAL EPIDEMIOLOGY EUROPEAN CHAPTER**

#### **1. Mission and aims**

The Mission of the **European Chapter** within ISEE is to promote contact between and action by European members of ISEE on matters related to environmental health research, education in environmental epidemiology and the improvement of public health in Europe. To support the Mission, the aims of the European Chapter include promoting:

- 1.1. scientific **research** on environmental health;
- 1.2. the mobility of researchers and the funding of **education and training** in environmental health and environmental epidemiology in Europe;
- 1.3. the translation of research findings into timely and effective **policy**. Emphasis will be on policy at the European Union or wider European level as defined herein but may also include national issues.

#### **2. Geographical extent**

The European Chapter includes all 53 European countries currently corresponding to the World Health Organisation's (WHO) European region (see Annex).

#### **3. Membership, dues and administration**

##### 3.1. Members

All ISEE members residing in Europe, as defined above, are eligible to join the European Chapter subject to completing a membership application process. Categories of membership are the same as those of ISEE.

##### 3.2. Dues, financial contributions and other regulations

The European Chapter operates in accordance with and subject to the guidelines and Bylaws of ISEE. No regular additional dues are required from European members. Any monies raised to support specifically the European Chapter shall be managed by the Executive Council of the European Chapter.

##### 3.3. Executive Council

3.3.1. An Executive Council comprising seven members of the European Chapter shall be elected individually by a majority vote of those members of ISEE residing in Europe (and Israel) and voting in a ballot by mail, electronic mail or other electronic means. ISEE shall publicise the election to encourage a diverse membership of the Executive Council of the European Chapter. Any member of ISEE registered by ISEE as residing in a country listed in the Annex shall be included in such ballot if: (a) their nomination is proposed and seconded by an ISEE member; (b) they accept such nomination; and (c) the nomination is received by ISEE no less than 21 days before the commencement of such ballot. Members of ISEE residing in Europe shall be given at least 21 days' notice of such ballot. The European

members of the ISEE Executive Council may stand for election and, if not elected, be allowed to attend the European Chapter's Executive Council as observers.

3.3.2. The Executive Council shall elect two officers from the Executive Council of the European Chapter a Chair and Deputy Chair by majority vote. For the avoidance of doubt, these officers and/or the Executive Council may not enter into any contract or legal agreement on behalf of ISEE or the European Chapter except as approved by ISEE.

3.3.3. The term of office of members of the Executive Council will be three years except as specified below. If elected before a year end, the first term shall be deemed to begin on the day after the next year end. If vacancies occur among Executive Council Members between annual elections the Executive Council may fill such vacancies from those who stood for election at the most recent election, in descending order of votes cast in their favour, or otherwise at the Executive Council's sole discretion. The former such Members shall serve three year terms as if originally elected. Any others must stand for election at the next annual election in the usual way. At the end of a 3 year term, Executive Council Members wishing to stand for a second consecutive term shall request to do so. The Chair and Deputy Chair will consider all requests and if approved, the respective Members will then be put forward for re-election by majority vote amongst Members of the Executive Council only. Members of the Executive Council shall not serve more than two consecutive terms.

3.3.4. The Executive Council may meet in person or via conference call, the time and place to be set by the Chair. Meetings of the Executive Council shall also be called by the Deputy Chair upon the written request of four members of the Executive Council or by order of the Executive Council of the ISEE.

3.3.5. At all meetings of the Executive Council four Members thereof shall be necessary and sufficient to constitute a quorum for the transaction of business. The act of at least four Members present at any meeting shall be the act of the Executive Council except as may be otherwise specifically provided by the Bylaws of ISEE and/or the European Chapter or by law.

#### 3.4. Control and Administration of the European Chapter

The control and administration of the European Chapter shall be vested in the Executive Council. The Executive Council shall determine the nature and conduct of meetings, advise on policies of the Chapter and shall conduct other business of the Chapter subject to the Bylaws of ISEE and the European Chapter.

#### 3.5. Communication

The European Chapter will communicate with its members primarily via electronic means. Information about the European Chapter may be developed for publication on the ISEE website. A European Chapter website or other electronic formats may be developed.